

**STREETS AND TRANSPORTATION COMMITTEE  
CITY OF REHOBOTH BEACH**

**May 4, 2012**

The Streets and Transportation Committee Meeting of the City of Rehoboth Beach was called to order at 9:04 a.m. by Chair Pat Coluzzi on Friday, May 4, 2012 in the Commissioners Room in City Hall, 229 Rehoboth Avenue, Rehoboth Beach, DE.

**ROLL CALL**

Present: Chair Pat Coluzzi, Kathy Osterholm, Jim Ellison, Cindy Lovett, Lorraine Zellers, John Gauger, Bill Sargent (left the meeting at 10:35 a.m.)

Absent: Dennis Diehl

Audience: Ryan Mavity of Cape Gazette

**APPROVAL OF AGENDA**

Bill Sargent made a motion, seconded by Lorraine Zellers, to approve the Agenda with the deletion of the March 30, 2012 minutes. Motion carried unanimously.

**APPROVAL OF MINUTES**

Minutes of the February 3, 2012, February 18, 2012 and February 24, 2012 Streets and Transportation Committee Meeting were distributed prior to the meeting. The March 30, 2012 Streets and Transportation Committee Meeting Minutes were not available for approval.

Lorraine Zellers made a motion, seconded by Kathy Osterholm, to approve the February 3, 2012 Streets and Transportation Committee Meeting minutes as written. Motion carried unanimously.

Cindy Lovett made a motion, seconded by Lorraine Zellers, to approve the February 18, 2012 Streets and Transportation Committee Meeting minutes as written. Motion carried unanimously.

Lorraine Zellers made a motion, seconded by Kathy Osterholm, to approve the February 24, 2012 Streets and Transportation Committee Meeting minutes as written. Motion carried unanimously.

**CORRESPONDENCE**

Letter to Greg Ferrese requesting a 30-minute meter in front of Symmetry on Rehoboth Avenue.

The Committee had discussed at a prior meeting the possibility of developing a policy for 30-minute parking spaces. It was decided to deny 30-minute parking spaces to anyone until there is a policy. The 30-minute meters cannot be changed to full-time meters within a season because the Commissioners would need to approve them, and the budget is also affected. Developing a strategy in Fall 2012 and having a clear policy makes sense. Cindy had previously plotted all the 30-minute parking spaces, and she will forward a copy to Pat. This item will be placed on a future agenda.

**Review and discuss the Bicycle/Pedestrian Master Plan document.**

Jeff Greene of Delaware Greenways was in attendance at the meeting. Jeff presented the draft Pedestrian/Bicycle Plan and gave his presentation on education and wayfinding, and funding and implementation. The City currently has no signs directed to bicyclists, and these types of signs can be put up as needed. Regarding yielding to pedestrians, signage can be placed at signalized intersections. The sleeping policeman is proposed to be used at unsignalized intersections. This would result in a 40% increase in compliance to yielding. DelDOT would need to grant permission to use the inroad signs on streets such as Rehoboth Avenue. DelDOT will be invited to the next Committee meeting regarding the proposed sleeping policemen.

Pat noted that Representative Pete Schwartzkopf has offered to pay to put the plates on Canal Bridge. DelDOT has not responded to its requirement of having a load analysis done. Yesterday, Mr. Schwartzkopf had spoken with Governor Jack Markell about the issue. Mr. Schwartzkopf will be contacting Governor Markell to get approval from DelDOT for the plates.

It was suggested by some Committee members to add "no riding bicycles on sidewalks" to the existing no skateboarding signs. Adding new signs could get confusing, and it may be better to focus on the policy and let the

police officers deal with enforcement. It was suggested by Committee members that bicyclists should be made aware that they must follow traffic laws. Bicycle regulations will be printed on the back side of the ultimate map. The ultimate map will reflect the recommendations of the Plan.

Jeff and the Committee made the following suggestions:

1. An Executive Summary is needed. Have a map show the bicycle boulevard network, infrastructure improvements, etc.
2. Add a Glossary of Terms.
3. Modify signs to reflect bike-friendly streets. Put sharrow flowers in the center of intersections with arrows.
4. Address bikes with four wheels – surreys. They do not belong on Surf Avenue.
5. Address bicycles on the Boardwalk.
6. Email grammar and spelling issues to Jeff.
7. Attach a qr code for the permanent bicycle map at the kioks at the main entrances to the City.
8. Page 1-3. Remove the paragraph “[A]s the Pedestrian and Bicycle Plan is a component of the City’s Comprehensive Development Plan, it was adopted by the Commissioners of the City of Rehoboth Beach. This process will include a formal hearing in which the Commissioners considered public input prior to a formal vote to adopt the Plan”. Add Bill Sargent as a committee member.
9. Page 6-6. Implementation Notes. Add a statement that the map on Page 6-7 reflects all things that could be done and will not all be done at this point in time. The ultimate map is shown to reflect the recommendations of the Plan. Additionally, the map will need to be updated when various features of the Plan are implemented. This is a large plan that is presented in full scope, and the implementation of this will probably be in bits and pieces building toward final acceptance, funding and construction.
10. Page 6-7. Cycling in Rehoboth Beach (map). Put this map at the end of the Education and Wayfinding chapter. Show Rehoboth and Bayard Avenues in purple to reflect that these streets are bicycle unfriendly and adjust the other colors. The title should read Cycling in Rehoboth Beach, Summary of Recommendations. Kent and Sussex Streets, Lake Drive and a portion of Maryland Avenue should be shown with one-way arrows.
11. Page 6-8. Cycling in Rehoboth Beach: 2012 (map). Show Rehoboth and Bayard Avenues in purple to reflect that these streets are bicycle unfriendly, and adjust the other colors. Kent and Sussex Streets, Lake Drive and a portion of Maryland Avenue should be shown with one-way arrows. The Boardwalk should be shown in a color. The downtown area should be highlighted from Maryland to Delaware Avenues. Add as part of the bicycle boulevard network, Hickman Street from Canal Street to the Boardwalk, and Stockley Street to the Boardwalk. The street ends at Maryland and Delaware Avenues and the Boardwalk and Stockley Street and the Boardwalk should be marked as bicycle parking areas. The consensus of the Committee members was that they were comfortable with the 2012 map as it has been amended.
12. Page 6-9. Website Page. Include rental agencies in the direct linking as they distribute information to renters.
13. Page 6-11. Annmarie Westerfield of Main Street is interested in the idea of having a bike/walk ambassadors program. Pat would like to see this program be worked through Main Street and not through the City. The elements of the program that State College, PA is putting forward would work well in the City. The bike ambassadors would basically be concentrated in the downtown area. They would run events. They would wear special shirts so they would be identifiable. In addition, the summer officers could act as ambassadors, and they could hand out brochures. Pat will talk to Police Chief Keith Banks with regard to this option.
14. Page 7-4,5. Table 7.1 is a project listing of all the proposed improvements. The projects are listed with potential funding sources and notes. The headstart signaling at First Street and Rehoboth Avenue may introduce more risk than it solves. This solution may solve part of the problem, but it introduces inherent risk.
15. Page 7-6. Table 7.2. Install bicycle parking stations on Baltimore Avenue on the SW and NE corners of the intersection with First Street on bulb-outs. This item is on the Commissioners’ agenda for the May 7, 2012 Workshop Meeting. Pat noted that DNREC has told her there is more than \$10,000.00 which can be used towards doing this work. Scooters would be able to park there as they are allowed to park at all bike racks. The bicycle parking stations will be located on Baltimore Avenue, and vehicle parking spaces will be eliminated on First Street.
16. Page 7-6, 7. Table 7.2. 2012 Early Action Implementation Items. Install Bicycle Boulevards noted in green not red on the figure. In the implementation steps, the City Engineer designed the plan to install bicycle parking stations on Baltimore Avenue on the SW and NE corners of the intersection with First Street on bulb-outs. The City Engineer designed the plan to install crosswalks between the median parking

island and the north sidewalk at Fourth Street. The cost to put the crosswalk in is \$110,000.00, and four parking spaces would be eliminated on Rehoboth Avenue. This item was moved to the 2013 Early Action Implementation Items. Install crosswalks and pedestrian landing areas across State Road at the intersections with Canal Street was moved to the 2013 Early Action Implementation Items. Change the sleeping policeman to inroad advisory sign throughout the Plan. Purchase and installation of these signs selected by the City with input by the Police Department.

17. Page 7-7. Table 7.3. 2013 Early Action Implementation Items. The consensus of the Committee members was to place this table in Mid-Term Improvements.
18. Page 7-9. Table 7-4. Short to Mid-Term Improvements. Change 2012 Cycling in Rehoboth Map to Cycling in Rehoboth Map review for changes. Change continue to install Bicycle Boulevards to continue to implement Bicycle Boulevards. Clarify what is to be done with King Charles Avenue, downtown area bicycle improvements, remaining Rehoboth Avenue pedestrian improvements, State Road pedestrian improvements, information kiosks, public service announcements and bicycle ambassador program.

Jeff noted that the grant the Committee is proceeding under for this study requires him to make a greenhouse gas reduction calculation. Once he has this calculation finished, he will forward it to the Committee. The calculation will be included as an appendix to the study.

**Discuss items to be included on future agendas.**

Items to be included on the next agenda: 1. Review the bicycle map. 2. Discuss possible designs for bicycle boulevard signs. 3. Discuss sharrows and possible test sites.

Items to be included on future agendas are: 1. Consider a trolley/jitney especially for senior citizens. 2. Discuss 30-minute parking, scooters and sidewalks. 3. Discuss how the beautification project will be managed. 4. Discuss skateboard paths/parks.

**Set next meeting.**

The next Committee Meeting will be held on May 25, 2012 at 9:00 a.m.

There being no further business, John Gauger made a motion, seconded by Cindy Lovett, to adjourn the meeting at 11:44 a.m.

**Respectfully submitted,**

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**(Ann M. Womack, CMC, City Secretary)**

**MINUTES APPROVED ON  
JUNE 8, 2012**

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**(Pat Coluzzi, Chair)**