



COMMUNICATIONS COMMITTEE MEETING

Commissioners Room

Friday, August 23, 2013; 9:00 a.m.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Correspondence
5. Approval of Minutes – Meeting held on July 26, 2013

PUBLIC PARTICIPATION – Public comment regarding agenda items will be heard during each agenda topic after initial discussion by the Committee.

6. Old Business
 - A. Update on City website overhaul status by Max Hamby, IT Department Supervisor.
 - B. Discuss with Max Hamby, IT Department Supervisor, utilization of a service mark for the City including a critique of proposed design drafts.
 - C. Continued discussion about a potential program for the City to issue “Welcome” letters:
 1. To residential property owners.
 2. To business owners.
 - D. Update on implementing an online program to access documents which support Commissioner agenda topics including discussion on edits to a draft policy for implementing the online Support Documents Program.
 - E. Continued discussion on Committee recommendation to the Commissioners to better identify on meeting agendas opportunities for the public to talk during Commissioners’ meetings.
7. New Business
8. Discuss and prioritize items to include on future agendas.
9. Committee Member Comment
10. Public Comment
11. Adjournment

AGENDA ITEMS MAY BE CONSIDERED OUT OF SEQUENCE

*For additional information or special accommodations, please call (302) 227-6181 (TDD Accessible) 24-hours prior to the meeting.

amw: 08/15/13; posted 08/15/13

pc (via Fax) Cape Gazette, Coast Press, Delaware State News