



Communications Committee Meeting  
Commissioners Room  
Friday, June 15, 2012; 10:00 a.m.

### **AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Correspondence
5. Approval of Minutes – Meeting held on May 24, 2012
6. Old Business
  - A. Report on report to Board of Commissioners including presenting recommendations regarding edits to the current Committee Mission Statement – Commissioner Mills.
  - B. Continued discussion of a proposed policy that if adopted ensures that available supporting documents relevant to agenda items are available to City officials and the public in advance of a meeting – Hoyte Decker.
  - C. Continued discussion on draft ideas for overall communications plan.
  - D. Update on anticipated hiring of additional person in IT Department.
7. New Business
  - A. Call for Committee topics to address at future meetings.
8. Set next meeting.
9. Public Comment
10. Adjournment

AGENDA ITEMS MAY NOT BE CONSIDERED IN SEQUENCE

For additional information or special accommodations, please call (302) 227-6181  
(TDD Accessible) 24-hours prior to the meeting.  
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pc (via Fax) Cape Gazette, Coast Press, State News