



COMMUNICATIONS COMMITTEE MEETING

Commissioners Room

Friday, April 12, 2013; 1:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Correspondence
5. Approval of Minutes – Meeting held on March 8, 2013

PUBLIC PARTICIPATION – Public comment regarding agenda items will be heard during each agenda topic after initial discussion by the Committee.

6. Old Business
 - A. Status reports/follow-up discussions on Committee topics:
 1. Website Home Page News recommendations
 2. Agenda formatting recommendations
 3. Supporting documents program recommendations
 - B. Review of current audio policy adopted by the Commissioners and consideration of endorsement of extending the retention time for online accessibility of audio recordings.
 - C. Discussion on memorializing committee recommendations and actions.
7. New Business
 - A. Development of draft policy for implementing a support documents program.
 - B. Discussion of City website overhaul advancement and review of objectives and parameters, including development of an executive summary and a prioritization list of recommended changes.
8. Discuss and prioritize items to include on future agendas.
9. Set next meeting.
10. Committee Member Comment
11. Public Comment
12. Adjournment

AGENDA ITEMS MAY BE CONSIDERED OUT OF SEQUENCE

*For additional information or special accommodations, please call (302) 227-6181 (TDD Accessible) 24-hours prior to the meeting.

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pc (via Fax) Cape Gazette, Coast Press, Delaware State News