



Communications Committee Meeting
Commissioners Room
Friday, March 8, 2013; 1:30 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Correspondence
5. Approval of Minutes – Meeting held on February 1, 2013

PUBLIC PARTICIPATION – Public comment regarding agenda items will be heard during each agenda topic after initial discussion by the Committee.

6. Old Business
 - A. Follow up discussions on Committee topics in front of the Commissioners:
 1. Website Home Page news recommendations.
 2. Website budget and overhaul status.
 3. Timelines for acting on issues recommendations
 4. Agenda formatting recommendations.
 5. Supporting documents program recommendations.
 - B. Review of current audio policy adopted by the Commissioners and consideration of endorsement of extending the retention time for online accessibility for certain public bodies.
 - C. Discussion about communications plan components and steps to advance and/or memorialize same.
7. New Business
 - A. Discuss concept of the City sending a welcome letter to new property owners.
8. Discuss and prioritize items for future agendas.
9. Set next meeting.
10. Committee Member Comment
11. Public Comment
12. Adjournment

AGENDA ITEMS MAY NOT BE CONSIDERED IN SEQUENCE

For additional information or special accommodations, please call (302) 227-6181 (TDD Accessible) 24-hours prior to the meeting.

amw: 03/01/13; posted 03/01/13

pc(via Fax) Cape Gazette, Coast Press, Delaware State News